

**AGENDA OF THE ORDINARY MEETING OF THE CANTONMENTBOARD,
JALAPAHAR TO BE HELD ON 19-01-2018 AT 1100 HRS.**

MEMBERS

1. Brig. Patanjali Rahul (V.S.M.) - President
2. Shri Yashpal Singh, I.D.E.S - Member / Secretary
3. Shri Ajay Pariyar - Vice-President/Elected Member (Ward No.1)
4. Smt. Subina Rai (Tamang) - Elected Member (Ward No.2)

SPECIAL INVITEES

1. Shri S.S. Ahluwalia -Hon'ble M.P.
2. Shri Amar Singh Rai -Hon'ble M.L.A.

1. MONTHLY ACCOUNTS

To consider the monthly accounts of the Board for the months of April 2017 to December 2017.

Months	Opening balance	Income during the month	Exp. during the month	Closing balance
April 2017	Rs. 87,83,454.65	Rs. 1,06,041.00	Rs. 41,70,357.90	Rs. 47,19,137.75
May 2017	Rs. 47,19,137.75	Rs. 53,10,309.00	Rs. 41,45,939.20	Rs. 58,83,507.00
June 2017	Rs. 58,83,507.00	Rs. 62,441.00	Rs. 34,75,468.40	Rs. 24,70,480.15
July 2017	Rs. 24,70,480.15	Rs. 58,481.00	Rs. 12,55,133.00	Rs. 12,73,828.15
August 2017	Rs. 12,73,828.15	Rs. 51,19,532.00	Rs. 15,56,884.00	Rs. 48,36,476.15
September 2017	Rs. 48,36,476.15	Rs. 43,06,536.00	Rs. 55,92,796.80	Rs. 35,50,215.35
October 2017	Rs. 35,50,215.35	Rs. 3,35,23,240.00	Rs. 33,77,446.90	Rs. 3,36,96,008.45
November 2017	Rs. 3,36,96,008.45	Rs. 1,90,514.00	Rs. 44,05,536.72	Rs. 2,94,80,985.73
December 2017	Rs. 2,94,80,985.73	Rs. 21,64,744.00	Rs. 58,98,862.96	Rs. 2,57,46,866.77

The monthly statements are placed on the table.

2. CIRCULAR AGENDA DATED 07-12-2017: NOTING OF:

To consider and approve the Circular Agenda regarding **Observation of guidelines for framing of Building Bye-Laws** of Cantonment Boards alongwith Land Use Plan. as directed and instruction laid down vide DG DE letter No. 12/1/BLDG BYE-LAWS/GEN/C/DE/2015 dated 17-07-2017.

The relevant papers are placed on the table.

3. CIRCULAR AGENDA DATED 12-12-2017: NOTING OF:

To consider and approve the Circular Agenda regarding **Commemoration of 75 years of Independence in 2022** Working out the specific goals as directed by DG DE letter No.76/67/Independence Day/C/DE/2017 dated 11-12-2017.

The relevant papers are placed on the table.

4. IMPLEMENTATION OF DISTRIBUTED RAKSHA BHOOMI 5.0 SOFTWARE FOR LOCAL BACKUP: PURCHASE OF 1 NO. OF DESKTOP COMPUTER: NOTING OF:

To note the expenditure of Rs. 49,600/- incurred for purchase 1 NO. of desktop Computer for Raksha Bhoomi Server as per the directions of the Higher authorities vide Letter No. 83/62/DGDE/DE/E-services dated 11-05-2017 with configuration as under.

Desktop (Intel Core i5-6400 6th Gen 3.7 GHZ processor, DOS, 4 GB RAM DDR3, 1 TB HDD 7200 RPM, USB Wired Mouse & Keyboard included, DVD RW Intel HD Integrated Graphics 530, and other necessary accessories.)

Sl.	Name of Tenderer and Address	Rate Quoted	Remarks
1.	Shivam IT Services, Champasari, Siliguri.	Rs. 49,900/-	The lowest rate is Rs. 49,600/-
2.	Sky Net, Unique Market, Darjeeling.	Rs. 49,900/-	
3.	Silicon Computers, Unique Market, Darjeeling.	Rs. 49,700/-	
4.	Logitech, H.D. Lama Road, Darjeeling.	Rs. 49,600/-	

5. PURCHASE OF 1 NO. OF DESKTOP COMPUTER: NOTING OF:

To note the expenditure of Rs. 46,500/- for purchase of 1 No. of Desktop Computer for Office as required and requested by the accountant vide his letter dated 01-11-2017 and vide public notice dated 01-11-2017 with configuration as under.

Desktop (CPU Mother Board: Intel Chipset, Processor: Core i5, HDD: 1 TB, RAM: 4 GB DDR3, Graphics: min of 1 GB Keyboard, mouse, wireless, LAN, DVDRW, O.S. Windows 10.)

In response 3 Nos of Firms / Suppliers submitted their quotations which are as follows: -

Sl.	Name of Tenderer and Address	Rate Quoted	Remarks
1.	Computer Galaxy, Bidhan Market, Siliguri	Rs. 46,600/-	The lowest rate is Rs. 46,500/-
2.	Silicon Computers, Unique Market, Darjeeling	Rs. 46,700/-	
3.	Logitech, H.D. Lama Road, Darjeeling	Rs. 46,500/-	

The sealed tenders received from the above Firms / Suppliers were opened in the Cantt. Board Office, Jalapahar on 21-11-2017 by the CEO in presence of Office Supdt., Store Keeper and Computer Programmer.

6. ENGAGEMENT OF CONTRACTUAL WORKERS: EXTENTION OF: NOTING OF:

a) To consider the question of extension of engagement of Accounts Clerk for further 2 consequent periods of 6 monthseach as the engagement of the aforesaid contractual officialwas due to expire on 30-06-2017 (i.e. 01-01-2017 to 30-06-2017) and31-12-2017 (i.e. 01-07-2017 to31-12-2017) respectively. Further the period of engagement be extended for 3 months w.e.f. 01-01-2018 to 31-03-2018.

b) To consider the question of extension of engagement of Electrician for consequent periods of 6 monthseach as the engagement of the aforesaid contractual officialwas due to expire on 30-06-2017 (i.e. 01-01-2017 to 30-06-2017) and 31-12-2017 (i.e. 01-07-2017 to 31-12-2017) respectively. Further the period of engagement be extended for 3 months w.e.f. 01-01-2018 to 31-03-2018.

c) To consider the question of extension of engagement of Multi-tasking staff against the vacant post of Office Peon forconsequent periods of 6 months each as the engagement of the aforesaid contractual official was due to expire on 30-06-2017 (i.e. 01-01-2017 to 30-06-2017) and 31-12-2017 (i.e. 01-07-2017 to 31-12-2017) respectively. Further the period of engagement be extended for 3 months w.e.f. 01-01-2018 to 31-03-2018.

Inthis connection, the Accounts Clerk, Electrician, Multi-tasking staffvide their letter dated 15-09-2017 have requested theenhancement of theirmonthlyremuneration from existingRs. 10,000/- to Rs. 12,000/- respectivelywhich have been increased w.e.f. 01-10-2017 which are placed on the table.

**7. ENGAGEMENT OF MULTI-TASKING CONTRACTUAL WORKERS:
EXTENTION OF: NOTING OF:**

To consider the question of extension of engagement of 8 Nos of Group 'D' staff (through contractor) against the vacant post in Group D for consequent periods of 6 months each as the engagement of the aforesaid contractual officialwas due to expire on 30-06-2017 and 31-12-2017 respectively.

**8. E-PROCUREMENT:MAINTENANCE AND REPAIR WORKS FOR THEYEAR
2017-2018: NOTING OF:**

To note the release of award of contract for the repair& maintenance works of various Cantt., Fund Properties under Major Head D-2 for the financial year 2017-18.

Wide publicity of the said tender was given by way of publication in daily newspaper (Himalaya Darpan) dated 10-10-2015 and also through Central Procurement Portal.

The Technical Bid & Financial Bid as scheduled was opened on 24-11-2017 at4 p.m. and 25-11-2017 at 4 p.m. by Office Suptd., Junior Engineer, Computer Programmer in presence of C.E.O. in the Office of the Cantt. Board Jalapahar.

The lowest rates quoted are as under: -

Item No.	Description of Works	Estimated Cost	Rate Quoted	Name of Contractor
1	Repair/Renovation of Record room cum Computer room at Cantt. Board Office at Jalapahar	18,50,740/-	18,50,700/-	Shri Bimal Tamang, K/B, Jalapahar, Dj.
2	Repair/Renovation of Septic tank soakpit underground sewage system, inspection pit at Depot Bazar.	10,82,200/-	10,81,500/-	M/s D. Ghising and Sons, Nimki Dara, Dj.
3	Repair/ Renovation of Septic tank soakpit underground sewage system, inspection pit at Kotwali Bazar.	11,66,000/-	11,65,900/-	Shri Rajen Subba, K.B. Jalapahar, Dj.

The relevant papers and comparative are placed on the table.

9. HIRING OF VEHICLE:NOTING OF:

To consider the Hiring of vehicle (Staff car) for Cantt. Board Offices of Jalapahar and Lebung @ Rs: 14,500/-per month to be borne by Jalapahar Cantt. Board and Lebung Cantt. Board for 2 consequent periods of 6 months w.e.f. 01-04-2017 to 30-09-2017 and w.e.f. 01-10-2017 to 31-03-2018.

10. GRANT OF DEARNESS ALLOWANCE TO CANTONMENT FUND EMPLOYEES ANDTEACHING STAFF OF CANTONMENT BOARD PRIMARY SCHOOL.

To consider grant of Dearness Allowance to Cantt. Fund Employees and Teaching Staff of Cantt. Board School, Jalapahar @ 15 % of Basic Pay w.e.f. 01-01-2018 in accordance with the Govt. of West Bengal, Finance Deptt. Audit Branch Memo No. 5724-F(P₂)/FA/N/2A-2/97(pt. I) dated 12-09-2017.

As per memorandum of settlement, this enhancement of Dearness Allowance from existing rate 85% to 100% of the Basic Pay is also applicable to Cantt. Fund Employees.

The financial implication w.e.f. 01-01-2018 to 31-03-2018 is placed on the table.

Sl.	Head		15 % of DA
1.	A(2)(a)	General Adm. Estb.	Rs. 25,399/-
2.	D(3)(a)	Public Works Estb.	Rs. 5,703/-
3.	E(1)(a)	Fire Estb.	Rs. 14,421/-
4.	F(5)(a)	Water Supply Estd.	Rs. 5,373/-
5.	E(6)(a)	Forest Estb.	Rs. 17,688/-
6.	F(1)(a)	Medical Estb.	Rs. 24,996/-
7.	F(4)(a)	Cantt. Consvy. Estb.	Rs. 57,893/-
8.	F(9)(a)	Mily. Consvy. Estb.	Rs. 90,087/-
9.	G(1)(a)	Public Inst. Estb.	Rs. 25,716/-
Total			Rs. 2,67,276/-

11. ESTIMATES OF STORE FOR THE YEAR 2017-18: TENDER / QUOTATION FOR DISINFECTING ARTICLES,ELECTRICAL ACCESSORIES, SUPPLY OF STEAM COAL AND STATIONERIES FOR JALAPAHAR CANTT. BOARD.

To consider the estimates of stores required during the financial year 2017-18 as required under Rule 67 and 68 of the Cantonment Account Code, 1924.

The quotations were call vide publication of advertisement in daily newspaper ‘Himalaya Darpan’ dated 14-10-2017. In response to the advertisement various suppliers quoted their rates for disinfecting articles,electrical accessories, supply of steam coal and stationeriesas under: -

➤ **DISINFECTING ARTICLES, WATER SUPPLY ACCESSORIES, MISC. ITEMS& ELECTRICAL ACCESSORIES**

Sl.	Name of theSupplier/Firm/Individual
1.	Arun Hardware Stores, Darjeeling.
2.	Maa Durga Traders, Jorebunglow, Darjeeling.
3.	Akash Marketing Agency, Darjeeling

The sealed tenders received from the above Firms / Suppliers were opened in the Cantt. Board Office, Jalapahar on 03-11-2017 by the CEO in presence of Office Supdt. and Storekeeper.

➤ **STEAM COAL**

Sl.	Name ofthe Supplier/Firm/Individual
1.	M/s Sidhi Binayak Enterprises,R.N. Sinha Rd,Darjeeling.
2.	Ganesh Kumar Chettri GE Bazar, Darjeeling.
3.	Jai Matarani, 29 Cart Rd, Judge Bazar,Darjeeling.
4.	Geeta Chettri,Judge Bazar, Darjeeling

The sealed tenders received from the above Firms / Suppliers were opened in the Cantt. Board Office, Jalapahar on 08-11-2017 by the CEO in presence of Office Supdt. and Storekeeper.

➤ **STATIONERIES**

Sl.	Name ofthe Supplier/Firm/Individual
1.	Singock Statoneries, Singamari,Darjeeling.
2.	Nawal Kishore Gupta, Victoria Falls Rd, Darjeeling.
3.	Saraswati Stationery, Barakak Jhora, Darjeeling.

The sealed tenders received from the above Firms / Suppliers were opened in the Cantt. Board Office, Jalapahar on 08-11-2017 by the CEO in presence ofOffice Supdt. and Storekeeper.

The relevant documents, quotations alongwith Comparative Statements are placed on the table.

12. MERGING OF HOLDING TAX AND WATER TAX AS PROPERTY TAX.

To consider and approve the merging of 15 % Holding Tax and 7 % Conservancy Tax as consolidation into Property Tax @ 22 %. w.e.f. 01-04-2018.

13. ENHANCEMENT OF WATER CONNECTION TAKEN FROM CANTT. NATURAL SPRING.

To consider the matter of enhancement of water connection taken from Cantt. natural spring as the charges have not been revised/enhanced for more than 5 years.

The details of existing charges proposed to be enhanced for both Domestic and Commercial connections are furnished as under: -

1.	DOMESTIC	Rs: 700/- per annum (EXISTING)	Rs: 1,200/- per annum (PROPOSED)
2.	COMMERCIAL	Rs: 2,100/- per annum (EXISTING)	Rs: 4,000/- per annum (PROPOSED)

14. IMPOSITION OF RENT FROM SHOPS USED ON LEASED PROPERTY.

To consider and approve the imposition of monthly rent from the shops on leased properties @ Rs 5/- per Sq. Ft. of internal covered area.

15. PUBLIC WORKS, MINOR EMERGENT WORKS & OTHER OBLIGATORY AND EMERGENT EXPENDITURES: NOTING OF:

Sl.	Description of Works	Amount
1.	Office Roof Painting	Rs. 70,000
2.	Maintenance and Repair work of RCC Cum Ms Pipe Railing, steps path way at Kotwali Bazar near Mandir	Rs. 1,90,071
3.	Repair of 8 Nos Harizan Quarter	Rs. 6,53,762
4.	Repair of 3 Nos Harizan Quarter	Rs. 3,02,862
5.	Repair/ Renovation of Doctor Quarter	Rs. 3,90,366
6.	Repair / Renovation of Railing at Kotwali	Rs. 1,81,915
7.	Repair/Renovation of Public Toilet at Depot Bazar	Rs. 2,08,029
8.	Repair/ Renovation of CC pathway and steps including RCC Railing with MS Pipe behind Cantt Play Ground.	Rs. 5,19,810
9.	Repair and Maintenance of Road and side Parking at Chundhura Busty.	Rs. 4,84,657
10.	Repair and Maintenance of CC Road and Darin from Cantt Board Gate to Gandhi Road.	Rs. 6,42,897
11.	Scrubbing and whit washing of Protection wall removing obnoxious of plants Kotwali Bazar, CEO Residence, school compound area and Cantt Board Office.	Rs. 96,966
12.	Repair & Maintenance of Plum protection at back side of Public toilet at Depot Bazar	Rs. 4,34,386
13.	Repair / Renovation 8 Quarters Miscellaneous work	Rs. 5,20,994
14.	Repair and Maintenance of Ladies Toilets at Staff Quarter	Rs 4,11,206

15.	Repair and Maintenance of Plum Wall Below Staff Quarter	Rs. 3,80,335
16.	Repair and Maintenance and Painting in 8 Nos Quarter	Rs 3,05,395
17.	Repair and Maintenance of RMO Quarter	Rs. 8,66,195
18.	Repair/Renovation of Flower Nursery Shed with transparent sheet roof and surrounding covers of all 4 sides including C.C.Flooring at Cantt Primary School. (Size - 18 Ft. X 9 Ft.)	Rs. 2,61,420
19.	Repair and Maintenance of Protection Wall Below Kotwali (2 nd Phase)	Rs. 5,31,237
20.	Repair and Maintenance of Protection Wall Below Kotwali (1 st Phase)	Rs.5,91,823
21.	Repair and Maintenance of Protection Wall at Depot Bazar	Rs. 4,98,506
22.	Repair and Maintenance and Painting of LDC Quarter	Rs. 6,70,927
23.	Cleaning, Scrubbing and White washing of Parapets and roadside walls including removal of Obnoxious Vegetation / Plants, filth and disposal from the site to safe disposal sites by any means (Manual/ Vehicle) The details of Sites: 1) From TCP No 1 to MES Office Jalapahar, 2) From MES Office, Jalapahar to TA 107 bn Quarter Guard (Beside MT), 3) From Ta 107 bn Quarter guard (beside M T) to St Paul's School Gate.	Rs. 1,28,600
24.	Repair and Maintenance and Printing of DEO's Residence, Siliguri Circle, Siliguri	Rs.3,20,293
25.	Removal and Clearing of Obnoxious plants & Cleaning of Big Jhora and Culvert in Cantt area 9 Nos at Different Places	Rs. 79,000
26.	Scrubbing white washing and Cleaning of Parapets at Kotwali Bazar and Kopchey line & Removal / Cleaning of Obnoxious Plants Vegetation, Garbage, Filth.	Rs. 89,900

Details placed on the table.

16.ENGAGEMENT OF CONTRACTUAL STAFF FOR ABAS AND OTHER IT RELATEDWORKS:

To consider the question of engagement of 1 contractual staff (IT), having knowledge and Diplomas in Computers for carrying out the time bound tasks of ABAS, FMS,FTS etc.for aperiod of 6 months each w.e.f. 20-01-2018 to 19-06 -2018.

17. GRANT OF ENHANCEMENT OF RATE OF WASHING ALLOWANCE TO COMMONCATEGORIES OF 'C' AND 'D' EMPLOYEES OF VARIOUS MINISTRIES/DEPTTS.

To consider the grant of increased rate of washing allowance from the existing amount of Rs.25 to Rs.60 per month w.e.f. 01-09-2008 for all common categories of employees of group 'C' and 'D' who have been supplied with uniforms, in accordance with Govt. of India, Ministry of Personal, Public grievances and Pension OM F No. - 14/3/2008-JCA, dated 11-09-2008.

The aforesaid OM is placed on the table.

18. PURCHASE OF THREE NUMBERS OF COMPUTERS FOR ENGINEERING SECTION & GENERAL ADMIN.

To consider the purchase of 3 Nos. of computers for Engineering section & General administration as required for the purpose of ABAS and other software applications (eOffice) by way of calling tender or from GEM Portal.

The cost and all the relevant documents will be placed before the Board in its next meeting for noting.

19. CONSTRUCTION OF SHOPPING COMPLEX IN JALAPAHAR CANTONMENT (ORIGINAL WORK – OUT OF SC)

Ref : CBR No. 94 dated 08-01-2015 & CBR No.84 dated 04-03-2016

To consider the construction of Shopping Complex at Kopcheyline, Jorebungalow. The proposal is placed again after making necessary modifications in specifications, plans and design, thereby making changes in estimates and Architecture approved/verified by Polytechnic Institute, Deptt of Civil Engineering, (Govt. of W.B.) Kurseong, Darjeeling.

The relevant papers/documents are placed on the table.

**(Yashpal Singh – I.D.E.S.)
Chief Executive Officer/ Member Secretary
Cantonment Board,
Jalapahar Cantt.**

**PROCEEDINGS OF THE ORDINARY MEETING OF THE CANTONMENT
BOARD, JALAPAHAR TO BE HELD ON 19-01-2018 AT 1100 HRS.**

MEMBERS (Present)

1. Brig. Patanjali Rahul (V.S.M.) - President
2. Shri Yashpal Singh, I.D.E.S - Member / Secretary
3. Shri Ajay Pariyar - Vice-President/Elected Member (Ward No.1)
4. Smt. Subina Rai (Tamang) - Elected Member (Ward No.2)

SPECIAL INVITEES (Absent)

1. Shri S.S. Ahluwalia -Hon'ble M.P.
2. Shri Amar Singh Rai -Hon'ble M.L.A.

1. MONTHLY ACCOUNTS

To consider the monthly accounts of the Board for the months of April 2017 to December 2017.

Months	Opening balance	Income during the month	Exp. during the month	Closing balance
April 2017	Rs. 87,83,454.65	Rs. 1,06,041.00	Rs. 41,70,357.90	Rs. 47,19,137.75
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December 2017	Rs. 2,94,80,985.73	Rs. 21,64,744.00	Rs. 58,98,862.96	Rs. 2,57,46,866.77

The monthly statements are placed on the table.

RESOLUTION : Considered and approved.

2. CIRCULAR AGENDA DATED 07-12-2017: NOTING OF:

To consider and approve the Circular Agenda regarding **Observation of guidelines for framing of Building Bye-Laws** of Cantonment Boards alongwith Land Use Plan. as directed and instruction laid down vide DG DE letter No. 12/1/BLDG BYE-LAWS/GEN/C/DE/2015 dated 17-07-2017.

The relevant papers are placed on the table.

RESOLUTION : Discussed and noted.

3. CIRCULAR AGENDA DATED 12-12-2017: NOTING OF:

To consider and approve the Circular Agenda regarding **Commemoration of 75 years of Independence in 2022** Working out the specific goals as directed by DG DE letter No.76/67/Independence Day/C/DE/2017 dated 11-12-2017.

The relevant papers are placed on the table.

RESOLUTION : Discussed and noted.

4. IMPLEMENTATION OF DISTRIBUTED RAKSHA BHOOMI 5.0 SOFTWARE FOR LOCAL BACKUP: PURCHASE OF 1 NO. OF DESKTOP COMPUTER: NOTING OF:

To note the expenditure of Rs. 49,600/- incurred for purchase 1 NO. of desktop Computer for Raksha Bhoomi Server as per the directions of the Higher authorities vide Letter No. 83/62/DGDE/DE/E-services dated 11-05-2017 with configuration as under.

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4.	Logitech, H.D. Lama Road, Darjeeling.	Rs. 49,600/-	

RESOLUTION : Discussed, noted and approved.

5. PURCHASE OF 1 NO. OF DESKTOP COMPUTER: NOTING OF:

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In response 3 Nos of Firms / Suppliers submitted their quotations which are as follows: -

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The sealed tenders received from the above Firms / Suppliers were opened in the Cantt. Board Office, Jalapahar on 21-11-2017 by the CEO in presence of Office Supdt., Store Keeper and Computer Programmer.

RESOLUTION : Discussed, noted and approved.

6. ENGAGEMENT OF CONTRACTUAL WORKERS: EXTENTION OF: NOTING OF:

a) To consider the question of extension of engagement of Accounts Clerk for further 2 consequent periods of 6 monthseach as the engagement of the aforesaid contractual officialwas due to expire on 30-06-2017 (i.e. 01-01-2017 to 30-06-2017) and31-12-2017 (i.e. 01-07-2017 to31-12-2017) respectively. Further the period of engagement be extended for 3 months w.e.f. 01-01-2018 to 31-03-2018.

b) To consider the question of extension of engagement of Electrician for consequent periods of 6 monthseach as the engagement of the aforesaid contractual officialwas due to expire on 30-06-2017 (i.e. 01-01-2017 to 30-06-2017) and 31-12-2017 (i.e. 01-07-2017 to 31-12-2017) respectively. Further the period of engagement be extended for 3 months w.e.f. 01-01-2018 to 31-03-2018.

c) To consider the question of extension of engagement of Multi-tasking staff against the vacant post of Office Peon forconsequent periods of 6 months each as the engagement of the aforesaid contractual official was due to expire on 30-06-2017 (i.e. 01-01-2017 to 30-06-2017) and 31-12-2017 (i.e. 01-07-2017 to 31-12-2017) respectively. Further the period of engagement be extended for 3 months w.e.f. 01-01-2018 to 31-03-2018.

Inthis connection, the Accounts Clerk, Electrician, Multi-tasking staffvide their letter dated 15-09-2017 have requested theenhancement of theirmonthlyremuneration from existingRs. 10,000/- to Rs. 12,000/- respectively which have been increased w.e.f. 01-10-2017 which are placed on the table.

RESOLUTION : Discussed, noted and approved. The Board further resolved that the monthly renumeration for the staff shown on the Agenda side be enhanced from Rs: 12,000/- p.m. to Rs: 15,000/- p.m. w.e.f. 01-02-2018.

7. ENGAGEMENT OF MULTI-TASKING CONTRACTUAL WORKERS:

EXTENTION OF: NOTING OF:

To consider the question of extension of engagement of 8 Nos of Group 'D' staff (through contractor) against the vacant post in Group D for consequent periods of 6 months each as the engagement of the aforesaid contractual officialwas due to expire on 30-06-2017 and 31-12-2017 respectively.

RESOLUTION : Discussed, noted and approved.

8. E-PROCUREMENT:MAINTENANCE AND REPAIR WORKS FOR THEYEAR 2017-2018: NOTING OF:

To note the release of award of contract for the repair& maintenance works of various Cantt., Fund Properties under Major Head D-2 for the financial year 2017-18.

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The lowest rates quoted are as under: -

Item No.	Description of Works	Estimated Cost	Rate Quoted	Name of Contractor
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2	Repair/Renovation of Septic tank soakpit underground sewage system, inspection pit at Depot Bazar.	10,82,200/-	10,81,500/-	M/s D. Ghising and Sons, Nimki Dara, Dj.
3	Repair/ Renovation of Septic tank soakpit underground sewage system, inspection pit at Kotwali Bazar.	11,66,000/-	11,65,900/-	Shri Rajen Subba, K.B. Jalapahar, Dj.

The relevant papers and comparative are placed on the table.

RESOLUTION : Considered and approved. After the discussion in details, the Board resolved that works be executed within financial year, 2017-2018 as per availability of fund.

9. HIRING OF VEHICLE:NOTING OF:

To consider the Hiring of vehicle (Staff car) for Cantt. Board Offices of Jalapahar and Lebong @ Rs: 14,500/-per month each to be borne by Jalapahar Cantt. Board and Lebong Cantt. Board for 2 consequent periods of 6 months w.e.f. 01-04-2017 to 30-09-2017 and w.e.f. 01-10-2017 to 31-03-2018.

RESOLUTION : Considered and approved.

10. GRANT OF DEARNESS ALLOWANCE TO CANTONMENT FUND EMPLOYEES AND TEACHING STAFF OF CANTONMENT BOARD PRIMARY SCHOOL.

To consider grant of Dearness Allowance to Cantt. Fund Employees and Teaching Staff of Cantt. Board School, Jalapahar @15 % of Basic Pay w.e.f. 01-01-2018 in accordance with the Govt. of West Bengal, Finance Deptt. Audit Branch Memo No. 5724-F(P₂)/FA/N/2A-2/97(pt. I) dated 12-09-2017.

As per memorandum of settlement, this enhancement of Dearness Allowance from existing rate 85% to 100% of the Basic Pay is also applicable to Cantt. Fund Employees.

The financial implication w.e.f. 01-01-2018 to 31-03-2018 is placed on the table.

Sl.	Head		15 % of DA
1.	A(2)(a)	General Adm. Estb.	Rs. 25,399/-
2.	D(3)(a)	Public Works Estb.	Rs. 5,703/-
3.	E(1)(a)	Fire Estb.	Rs. 14,421/-
4.	F(5)(a)	Water Supply Estd.	Rs. 5,373/-
5.	E(6)(a)	Forest Estb.	Rs. 17,688/-
6.	F(1)(a)	Medical Estb.	Rs. 24,996/-

7.	F(4)(a)	Cantt. Consvy. Estb.	Rs. 57,893/-
8.	F(9)(a)	Mily. Consvy. Estb.	Rs. 90,087/-
9.	G(1)(a)	Public Inst. Estb.	Rs. 25,716/-
Total			Rs. 2,67,276/-

RESOLUTION : Considered and approved. The Board further resolved to float the proposal to Higher Authorities to obtain necessary sanction.

11. ESTIMATES OF STORE FOR THE YEAR 2017-18: TENDER / QUOTATION FOR DISINFECTING ARTICLES,ELECTRICAL ACCESSORIES, SUPPLY OF STEAM COAL AND STATIONERIES FOR JALAPAHAR CANTT. BOARD.

To consider the estimates of stores required during the financial year 2017-18 as required under Rule 67 and 68 of the Cantonment Account Code, 1924.

The quotations were call vide publication of advertisement in daily newspaper ‘Himalaya Darpan’ dated 14-10-2017. In response to the advertisement various suppliers quoted their rates for disinfecting articles,electrical accessories, supply of steam coal and stationeriesas under: -

➤ **DISINFECTING ARTICLES, WATER SUPPLY ACCESSORIES, MISC. ITEMS& ELECTRICAL ACCESSORIES**

Sl.	Name of theSupplier/Firm/Individual
1.	Arun Hardware Stores, Darjeeling.
2.	Maa Durga Traders, Jorebunglow, Darjeeling.
3.	Akash Marketing Agency, Darjeeling

The sealed tenders received from the above Firms / Suppliers were opened in the Cantt. Board Office, Jalapahar on 03-11-2017 by the CEO in presence of Office Supdt. and Storekeeper.

➤ **STEAM COAL**

Sl.	Name ofthe Supplier/Firm/Individual
1.	M/s Sidhi Binayak Enterprises,R.N. Sinha Rd,Darjeeling.
2.	Ganesh Kumar Chettri GE Bazar, Darjeeling.
3.	Jai Matarani, 29 Cart Rd, Judge Bazar,Darjeeling.
4.	Geeta Chettri,Judge Bazar, Darjeeling

The sealed tenders received from the above Firms / Suppliers were opened in the Cantt. Board Office, Jalapahar on 08-11-2017 by the CEO in presence of Office Supdt. and Storekeeper.

➤ **STATIONERIES**

Sl.	Name ofthe Supplier/Firm/Individual
1.	Singock Statoneries, Singamari,Darjeeling.
2.	Nawal Kishore Gupta, Victoria Falls Rd, Darjeeling.

3.	Saraswati Stationery, Barakak Jhora, Darjeeling.
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The sealed tenders received from the above Firms / Suppliers were opened in the Cantt. Board Office, Jalapahar on 08-11-2017 by the CEO in presence of Office Supdt. and Storekeeper.

The relevant documents, quotations alongwith Comparative Statements are placed on the table.

RESOLUTION : Considered and approved. The lowest rates for different items quoted by suppliers as under :-

- a) Disinfecting articles, Water Supply, Misc. Items and Electrical Accessories - M/s Maa Durga Traders, Jorebungalow, Darjeeling.
- b) Steam Coal – Shri Ganesh Kumar Chettri, GE Bazar, Darjeeling.
- c) Stationeries – Saraswati Stationery, Barakak Jhora, Darjeeling.

12. MERGING OF HOLDING TAX AND WATER TAX AS PROPERTY TAX.

To consider and approve the merging of 15 % Holding Tax and 7 % Conservancy Tax as consolidation into Property Tax @ 22 %. w.e.f. 01-04-2018.

RESOLUTION : Considered and approved.

13. ENHANCEMENT OF WATER CONNECTION TAKEN FROM CANTT. NATURAL SPRING.

To consider the matter of enhancement of water connection taken from Cantt. natural spring as the charges have not been revised/enhanced for more than 5 years.

The details of existing charges proposed to be enhanced for both Domestic and Commercial connections are furnished as under: -

1.	DOMESTIC	Rs: 700/- per annum (EXISTING)	Rs: 1,200/- per annum (PROPOSED)
2.	COMMERCIAL	Rs: 2,100/- per annum (EXISTING)	Rs: 4,000/- per annum (PROPOSED)

RESOLUTION : Consider and approved.

14. IMPOSITION OF RENT FROM SHOPS USED ON LEASED PROPERTY.

To consider and approve the imposition of monthly rent from the shops on leased properties @ Rs 5/- per Sq. Ft. of internal covered area.

RESOLUTION : Considered and approved.

15. PUBLIC WORKS, MINOR EMERGENT WORKS&OTHER OBLIGATORY AND EMERGENTEXPENDITURES: NOTING OF:

Sl.	Description of Works	Amount
1.	Office Roof Painting	Rs. 70,000
2.	Maintenance and Repair work of RCC Cum Ms Pipe Railing, steps path way at Kotwali Bazar near Mandir	Rs.1,90,071
3.	Repair of 8 Nos Harizan Quarter	Rs. 6,53,762
4.	Repair of 3 Nos Harizan Quarter	Rs. 3,02,862
5	Repair/ Renovation of Doctor Quarter	Rs. 3,90,366

6.	Repair / Renovation of Railing at Kotwali	Rs. 1,81,915
7.	Repair/Renovation of Public Toilet at Depot Bazar	Rs. 2,08,029
8.	Repair/ Renovation of CC pathway and steps including RCC Railing with MS Pipe behind Cantt Play Ground.	Rs. 5,19,810
9.	Repair and Maintenance of Road and side Parking at Chundhura Busty.	Rs. 4,84,657
10	Repair and Maintenance of CC Road and Darin from Cantt Board Gate to Gandhi Road.	Rs. 6,42,897
11.	Scrubbing and whit washing of Protection wall removing obnoxious of plants Kotwali Bazar, CEO Residence, school compound area and Cantt Board Office.	Rs. 96,966
12.	Repair & Maintenance of Plum protection at back side of Public toilet at Depot Bazar	Rs.4,34,386
13.	Repair / Renovation 8 Quarters Miscellaneous work	Rs. 5,20,994
14.	Repair and Maintenance of Ladies Toilets at Staff Quarter	Rs 4,11,206
15.	Repair and Maintenance of Plum Wall Below Staff Quarter	Rs. 3,80,335
16.	Repair and Maintenance and Painting in 8 Nos Quarter	Rs 3,05,395
17.	Repair and Maintenance of RMO Quarter	Rs. 8,66,195
18.	Repair/Renovation of Flower Nursery Shed with transparent sheet roof and surrounding covers of all 4 sides including C.C.Flooring at Cantt Primary School. (Size - 18 Ft. X 9 Ft.)	Rs. 2,61,420
19.	Repair and Maintenance of Protection Wall Below Kotwali (2 nd Phase)	Rs. 5,31,237
20.	Repair and Maintenance of Protection Wall Below Kotwali (1 st Phase)	Rs.5,91,823
21.	Repair and Maintenance of Protection Wall at Depot Bazar	Rs. 4,98,506
22.	Repair and Maintenance and Painting of LDC Quarter	Rs. 6,70,927
23.	Cleaning, Scrubbing and White washing of Parapets and roadside walls including removal of Obnoxious Vegetation / Plants, filth and disposal from the site to safe disposal sites by any means (Manual/ Vehicle) The details of Sites: 1) From TCP No 1 to MES Office Jalapahar, 2) From MES Office, Jalapahar to TA 107 bn Quarter Guard (Beside MT), 3) From Ta 107 bn Quarter guard (beside M T) to St Paul's School Gate.	Rs. 1,28,600
24.	Repair and Maintenance and Printing of DEO's Residence, Siliguri Circle, Siliguri	Rs.3,20,293
25.	Removal and Clearing of Obnoxious plants & Cleaning of Big Jhora and Culvert in Cantt area 9 Nos at Different Places	Rs. 79,000
26.	Scrubbing white washing and Cleaning of Parapets at Kotwali Bazar and Kopchey line & Removal / Cleaning of Obnoxious Plants Vegetation, Garbage, Filth.	Rs. 89,900

Details placed on the table.

RESOLUTION : Discussed in details, noted and approved.

16. ENGAGEMENT OF CONTRACTUAL STAFF FOR ABAS AND OTHER IT RELATED WORKS:

To consider the question of engagement of 1 contractual staff (IT), having knowledge and Diplomas in Computers for carrying out the time bound tasks of ABAS, FMS,FTS etc.for a period of 6 months each w.e.f. 20-01-2018 to 19-06 -2018.

RESOLUTION : Considered and approved as placed on the Agenda side.

17. GRANT OF ENHANCEMENT OF RATE OF WASHING ALLOWANCE TO COMMONCATEGORIES OF 'C' AND 'D' EMPLOYEES OF VARIOUS MINISTRIES/DEPTTS.

To consider the grant of increased rate of washing allowance from the existing amount of Rs.25 to Rs.60 per month w.e.f. 01-09-2008 for all common categories of employees of group 'C' and 'D' who have been supplied with uniforms, in accordance with Govt. of India, Ministry of Personal, Public grievances and Pension OM F No. - 14/3/2008-JCA, dated 11-09-2008.

The aforesaid OM is placed on the table.

RESOLUTION : Considered and approved.The Board resolved to float the proposal to Higher Authorities to obtain necessary sanction.

18. PURCHASE OF THREE NUMBERS OF COMPUTERS FOR ENGINEERING SECTION & GENERAL ADMIN.

To consider the purchase of 3 Nos. of computers for Engineering section &General administration as required for the purpose of ABAS and other software applications (eOffice) by way of calling tender or from GEM Portal.

The cost and all the relevant documents will be placed before the Board in its next meeting for noting.

RESOLUTION : Considered and approved. The Board resolved that the procedures of purchase be carried out systematically. The same be placed before the Board in its next meeting for noting.

**19. CONSTRUCTION OF SHOPPING COMPLEX IN JALAPAHAR CANTONMENT
(ORIGINAL WORK – OUT OF SC)**

Ref : CBR No. 94 dated 08-01-2015 & CBR No.84 dated 04-03-2016

To consider the construction of Shopping Complex at Kopcheyline, Jorebunglow. The proposal is placed again after making necessary modifications in specifications, plans and design, thereby making changes in estimates and Architecture approved/verified by Polytechnic Institute, Dept of Civil Engineering, (Govt. of W.B.) Kurseong, Darjeeling.

The relevant papers/documents are placed on the table.

RESOLUTION : Considered and approved. The proposal be submitted to the Higher Authorities for obtaining necessary sanction.

Sd/- ***
Member/ Secretary,
CEO, Jalapahar Cantt.Board.
(Yashpal Singh)

Sd/- ***
President,
Jalapahar Cantt.Board.
(Patanjali Rahul)

CERTIFIED TRUE COPY

**Chief Executive Officer,
Cantonment Board,
Jalapahar Cantt.**



Cantonment Board Office, Jalapahar
 Darjeeling, West-Bengal – 734103
 Ph: 0354-2257150, Fax: 0354-55563
 Email: cbjalapahar@dggest.org
 Log on: www.cbjalapahar.org

No.96/XVI/ /C

Dated : -03-2018.

To,

1. The GOC-in-C,
Principal Directorate of Defence Estates,
Eastern Command,
Kolkata - 700 017. - (2)
2. The Station Cell,
Jalapahar, Darjeeling.
3. The District Magistrate,
Darjeeling.
4. The Defence Estates Officer,
Siliguri Circle, Sevoke Road,
Siliguri.

COPY OF MINUTES OF THE ORDINARY MEETING OF THE CANTONMENT BOARD, JALAPAHAR : FORWARDING OF :

Sir,

In accordance with the provisions of Section 43 (2) of the Cantonment Act 2006, a copy of the minutes of the Ordinary Meeting of Jalapahar Cantonment Board which was held on 13-05-2015 is forwarded herewith for your information please.

Yours faithfully,

(Yashpal Singh – I.D.E.S.)
 Chief Executive Officer,
 Jalapahar Cantt.

COPY OF C.B.R. NO. 10. DATED 19-01-2018**10. GRANT OF DEARNESS ALLOWANCE TO CANTONMENT FUND EMPLOYEES AND TEACHING STAFF OF CANTONMENT BOARD PRIMARY SCHOOL.**

To consider grant of Dearness Allowance to Cantt. Fund Employees and Teaching Staff of Cantt. Board School, Jalapahar @ 15 % of Basic Pay w.e.f. 01-01-2018 in accordance with the Govt. of West Bengal, Finance Deptt. Audit Branch Memo No. 5724-F(P₂)/FA/N/2A-2/97(pt. I) dated 12-09-2017.

As per memorandum of settlement, this enhancement of Dearness Allowance from existing rate 85% to 100% of the Basic Pay is also applicable to Cantt. Fund Employees.

The financial implication w.e.f. 01-01-2018 to 31-03-2018 is placed on the table.

Sl.	Head		15 % of DA
1.	A(2)(a)	General Adm. Estb.	Rs. 25,399/-
2.	D(3)(a)	Public Works Estb.	Rs. 5,703/-
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4.	F(5)(a)	Water Supply Estd.	Rs. 5,373/-
5.	E(6)(a)	Forest Estb.	Rs. 17,688/-
6.	F(1)(a)	Medical Estb.	Rs. 24,996/-
7.	F(4)(a)	Cantt. Consvy. Estb.	Rs. 57,893/-
8.	F(9)(a)	Mily. Consvy. Estb.	Rs. 90,087/-
9.	G(1)(a)	Public Inst. Estb.	Rs. 25,716/-
Total			Rs. 2,67,276/-

RESOLUTION : Considered and approved. The Board further resolved to float the proposal to Higher Authorities to obtain necessary sanction.

CERTIFIED TRUE COPY

**Chief Executive Officer,
Cantonment Board,
Jalapahar Cantt.**



Cantonment Board Office, Jalapahar
Darjeeling, West-Bengal – 734103
Ph: 0354-2257150, Fax: 0354-55563
Email: cbjalapahar@dggest.org
Log on: www.cbjalapahar.org

No.25/XI / /C

Dated : -03-2015.

To,

The GOC-in-C,
Principal Directorate of Defence Estates,
Ministry of Defence, Eastern Command,
KOLKATA – 700 017.

**GRANT OF ENHANCED D.A TO CANTT. FUND EMPLOYEES AND TEACHING
STAFF CANTT. BOARD PRIMARY SCHOOL.**

Sir,

The Govt. of West Bengal have enhanced the rates of Dearness allowance payable to the State Govt. employees from the existing 85% to 100% of Basic Pay w.e.f 1-01-2018. As per the Memorandum of Settlement, the Cantt. Board Employees are entitled for pay & allowances at par with the State Govt.. The financial implication of this enhancement is Rs.2,67,276/- for the period 01-01-2018 to 31-03-2018.

2. The matter was considered by the Board and it was recommended vide CBR No. 2 dated 04-03-2015 to approve the grant of enhanced D.A. to the Cantt. Fund employees including Teaching Staff of Cantt. Board Primary School in accordance with the State Govt. order. It was further resolved to submit a proposal to the higher authorities for obtaining necessary sanction.

3. Copies of the following documents are enclosed for your kind perusal :

- i) Memo No.5724-F(P2)fa/n/2a-2/97(PT.1) dated 12-09-2017 of Govt. of West Bengal, Finance Deptt., Audit Branch, Kolkata.
- ii) CBR No.10 dated 19-01-2018.
- iii) Statement showing the Financial Implication of enhancement of D.A. 01-01-2018 to 31-03-2018

4. In view of above, it is requested that sanction may kindly be accorded for payment of enhanced D.A. to the Cantt. Fund employees and Teaching Staff of Cantt. Board Primary School @ 100 % of Basic Pay w.e.f. 1-01-2018 under Rule 19 (b) of Cantt. Account Code 1924 at the earliest please.

Yours faithfully,

(Yashpal Singh)

Chief Executive Officer, Jalapahar Cantt.
for - President, Cantonment Board,
Jalapahar

Encl : As above pl.

