

**PROCEEDINGS OF THE ORDINARY MEETING OF THE CANTONMENT
BOARD, JALAPAHAR HELD ON 24-05-2017**

MEMBERS : PRESENT

1. Brig. Patanjali Rahul (V.S.M.) - President
2. Shri Yashpal Singh - Member / Secretary
3. Shri Ajay Pariyar - Vice-President/Elected Member (Ward No.1)
4. Smt. Subina Rai (Tamang) - Elected Member (Ward No.2)

SPECIAL INVITEES : ABSENT

1. Shri S.S. Ahluwalia - Hon'ble M.P.
2. Shri Amar Singh Rai - Hon'ble M.L.A.

Before the Meeting commenced Brigadier, Patanjali Rahul (V.S.M.) President, took the Oath of allegiance as required u/s 17 of the Cantt. Act, 2006.

AGENDA NO. - 1. MONTHLY ACCOUNTS

To consider the monthly accounts of the Board for the months of December 2016 to March 2017.

Details	MONTHS			
	DECEMBER 2016	JANUARY 2017	FEBRUARY 2017	MARCH 2017
Opening balance	Rs: 17,19,733.86	Rs: 3,66,532.11	Rs. 7,26,484.15	Rs. 21,08,420.65
Income during the month	Rs: 34,27,805.00	Rs:1,01,22,184.00	Rs. 94,004.00	Rs.2,95.35,810.00
Exp. during the month	Rs: 47,81,006.75	Rs: 34,62,231.96	Rs.50,12,067.50	Rs.2,07,15,093.00
Closing balance	Rs: 3,66,532.11	Rs: 7,26,484.15	Rs.21,08,420.65	Rs. 87,83,454.65

The monthly statements are placed on the table.

RESOLUTION - Considered and approved.

2. BUDGET ESTIMATES

To consider and approve the Budget Estimates of the Cantt. Board, Jalapahar for the 2017-2018 (Revised) and 2018-2019 (Original). These estimates are required to be submitted to the GOC-in-C, Eastern Command for obtaining necessary sanction.

The Budget Estimates are placed on the table.

RESOLUTION - Considered and approved.

3. ANNUAL ADMINISTRATION REPORT 2016-2017

To consider and approve the Annual Administration Report of the Cantonment Board, Jalapahar for the year 2016-2017 in the prescribed format as provided under Section 50 of the Cantonment Act, 2006.

Annual Administration Report is placed on the table.

RESOLUTION - Considered and approved.

4. ANNUAL CONSOLIDATED ACCOUNT 2016-2017

To consider and approve the Annual Consolidated Account of the Cantonment Board, Jalapahar for the year 2016-2017 in the prescribed format as provided under Section 40 of the Cantonment Account Code, 1924.

Annual Consolidated Account is placed on the table.

RESOLUTION - Considered and approved.

5. MILITARY CONSERVANCY AGREEMENT FOR THE YEAR 2017-2018

To consider the **Military Conservancy Agreement for the period from 01 st March, 2017 to 28 th February, 2018** to be executed between the **Station Commander, Jalapahar** and the **President, Cantonment Board, Jalapahar** for entering external Conservancy services to the troops garrisoned at Jalapahar Cantonment.

The Military Conservancy Agreement is placed on the table.

RESOLUTION - The Board considered and approved the Military Conservancy Agreement for the period w.e.f. 01-03-2017 to 28-02-2018.

6. OUTSOURCING OF CONSERVANCY SERVICES JALAPAHAR (DARJEELING)

Ref : Station Cell, Jalapahar letter No. 5700/22/Est dated 19-01-2017.

To consider the question of outsourcing of Conservancy services at Jalapahar for the troops garrisoned at Jalapahar as per the above letter under reference.

In this connection, Cantt. Board Office, Jalapahar has submitted a Draft Agreement and latest rate of wages obtained as per Labour Commission Deptt., West Bengal to the Station Cell, Jalapahar for their onward scrutiny and verification/suggestion.

On the receipt of the finalisation of Draft Agreement and the latest rate of wages as per Labour Commission Deptt., West Bengal, the same will be placed before the Board in its next meeting for consideration.

RESOLUTION - Considered and approved. The Board resolved that the further course of action be taken after the finalization as mentioned at the Agenda side.

7. GRANT OF DEARNESS ALLOWANCE TO CANTT. FUND EMPLOYEES AND TEACHING STAFF OF CANTT. BOARD PRIMARY SCHOOL

To consider grant of Dearness Allowance to Cantt. Fund Employees and Teaching Staff of Cantt. Board School, Jalapahar @ **10 % of Basic Pay** w.e.f. 01-01-2017 in accordance with the Govt., of West Bengal, Finance Deptt., Audit Branch Memo No.18-F(P-2) dated 02-01-2017.

As per memorandum of settlement, this enhancement of Dearness Allowance from existing rate **75 % to 85 %** of the Basic Pay is also applicable to Cantt. Fund Employees.

The financial implication w.e.f. 01-01-2017 to 31-03-2017 is placed on the table.

RESOLUTION - The Board considered and resolved to approve. The proposal be submitted to higher authorities for obtaining necessary sanction.

8. MONITORING OF WORKS BEING EXECUTED BY THE CANTONMENT BOARDS

Ref : CBR No.116 dated 19-12-2016.

To consider Darjeeling Polytechnic, Kurseong letter No.22(A)/DP/2017 dated 17-02-2017 on their willingness as **Third Party** in the matter of monitoring of works being executed by the Cantonment Boards as directed vide Directorate DE EC, Kolkata letter No. 363081/Ruling/Gen/LC-3/I/66 dated 24-10-2016.

In this regard, as resolved in the CBR under reference, this office had also necessary.

correspondence with Executive Engineer, PWD, Darjeeling, Executive Engineer, CPWD, Siliguri and AGE, MES for engagement as **Third Party** vide this office letter No. 91/XXXII/27/C dated 22-12-2016, No. 91/XXXII/28/C dated 22-12-2016 and No. 91/XXXII/21/C dated 13-12-2016 respectively.

In response, AGE, MES, Jalapahar stated unwillingness on the ground of their work load and insufficient strength of staff vide their letter No. 2001/Gen/223/E2 dated 14-02-2017. The Executive Engineer, CPWD, Siliguri also stated their unwillingness on ground of not providing such service vide their letter No. 54(Misc)/EE/SCD(EZ)/2016-17/28 dated 07-01-2017. No. response from Executive Engineer, PWD, Darjeeling was received by this office.

All the relevant papers in the matter are placed on the table.

8. RESOLUTION - Considered and approved. The PCB was also of the view that other reliable sources be explored and discussed in the next meeting. The President directed that establishment of Project monitoring groups be explored for monitoring of all works. Technical support like testing of samples/materials may be outsourced to technically qualified experts/agencies. A suggested composition of PMG may include a member of the Cantt. Board, staff and one user rep. This step would save expenditure to the exchequer.

9. PROVISION OF E-SERVICES (PUBLIC GRIEVANCE REDRESSAL SYSTEM)

To consider and approve the rates and release of Award of Contract (AOC) invited through e-procurement vide e-tender reference id 2017_DGDE_189298_1 dated 27th March 2017 with reference to C.B.R. No. 117 dated 19/12/2016..

In response to the e-tender various firms quoted their rates as under:-

1. M/S Business News and Information services Pvt. Ltd.
2. M/S Digital India (SW) Solution
3. Satoop Media
4. Wonder Solutions

5. Euphoria IT Solution
6. A2Z Solutions
7. Aveon Infotech Pvt. Ltd
8. Softline Network

The technical bid received from the above Firms/Individuals were opened in the Cantt. Board Office, Jalapahar on 18-04-2017 by Computer Programmer in presence of the CEO, O.S., and Tax Collector/ Storekeeper and Consy LDC. The financial bid was opened on 26-04-2017 by Computer Programmer in presence of the CEO, O.S., and Tax Collector/ Storekeeper and Consy. LDC.

The lowest rate quoted is as under :-

- 1) M/s Satoop Media, New Delhi - Rs: 4,10,000/-

The relevant papers, quotations and comparative statement of above purchase are placed on the table.

RESOLUTION - Discussed in details and noted. The President suggested that incorporating the Military Engineering Services with this system be explored. Provision of a Surveillance And Data Acquisition (SCADA) System for both Cantts be explored in concert with the Station Cell.

10. IMPLEMENTATION OF DISTRIBUTED RAKSHA BHOOMI 5.0 SOFTWARE FOR LOCAL BACKUP

Reference DG DE letter No. 83/62/DGDE/E-services dated 11-05-2017.

To consider the necessity to ensure availability of Raksha Bhoomi data to the field officers at all times even when offline in times of disruption in the online connectivity with the server or due to the breakdown of MPLS-VPN Leased line connectivity losing sync with NIC center local backup server as per the configuration set by DGDE New Delhi needs to be purchased/installed at the earliest.

The approximate cost for the 7th Generation Server System comes to Rs: 90,000/- .

The relevant rates/quotations regarding the purchase/installation as per procedures will be placed before the Board in its next meeting for noting.

RESOLUTION - Considered and approved. The board resolved that the procedures regarding the purchase/installation be followed systematically and the same be placed before the Board in its next meeting for noting.

11. PAYMENT OF 3 (THREE) YEARS MAINTENANCE CONTRACT OF ACCRUAL BASED ACCOUNTING SYSTEM (ABAS) IN CANTONMENT BOARDS.

Ref : DG DE letter No.362123/LC-3/E-Goverance/DE/104 dated 27th April 2017.

To consider and approve the share payment by Cantonment Board, Jalapahar amounting to Rs. 2, 00,000/- by way of NEFT in favor of Chief Executive Officer , Delhi Cantt.

In this connection the above mentioned letter under reference is placed on the table.

RESOLUTION - Considered and approved. The share payment as reflected at the Agenda side be made accordingly.

12. PURCHASE/INSTALLATION OF NEW ELECTRICITY PANEL BOARD IN THE METER ROOM CANTONMENT BOARD OFFICE, JALAPAHAR.

To consider the purchase/installation of new electricity panel board in Cantonment Board Office, Jalapahar meter room. The existing meter is old and dilapidated and the capacity to function is not enough. Several threats of outbreak of fire have been reported and witnessed by the employees.

After the market survey, the approximate cost of a New Panel board manufactured by recognised companies with warranty comes to Rs: 1,80,000/-.

The relevant rates/quotations regarding the purchase/installation as per procedures will be placed before the Board in its next meeting for noting.

RESOLUTION - Considered and approved. The Board resolved that the procedures regarding the purchase/installation be followed systematically and the same be placed before the Board in its next meeting for noting.

13. IMPLEMENTATION OF PAYMENT TO SUPPLIERS ETC BY GOVT. DEPTTS. THROUGH E-PAYMENT. NOTING OF :

To consider and note the implementation of payment to suppliers etc by Govt. Deptts., through e-payment commenced by the Cantonment Board, Jalapahar through internet banking system (Vyapar, SBI) w.e.f. 01-04-2017. The payments exceeding Rs: 5,000/- are made by this system.

RESOLUTION - Considered and approved.

14. PURCHASE OF PHOTO COPIER MACHINE : NOTING OF :

To note and approve the rates for purchase of the photocopier machine invited through quotations vide advertisement made on the daily newspaper 'Himali Darpan' dated 28th March 2017.

In this connection, various firms participated is listed as under please:

- | | |
|---|------------------|
| 1. Sky Net Computers, Darjeeling | : Rs. 1,27,000/- |
| 2. Silicon Computers R.N. Sinha Road Darjeeling | : Rs 1,27,500/- |
| 3. Logitech Sales & Service , Darjeeling | : Rs. 1,25,000/- |

The sealed tenders received from the above Firms/Individuals were opened in the Cantt. Board Office, Jalapahar on 10-04-2017 by the CEO in presence of Tax Collector/ Storekeeper and Computer Programmer.

The lowest rate quoted is as under :-

- 1) Logitech Sales & Service , Darjeeling.- Rs: 1,25,000 /-

The relevant papers, quotations and comparative statement of above purchase are placed on the table.

RESOLUTION - Discussed in details and noted.

15. ANNUAL MAINTENANCE CONTRACT OF COMPUTER AND ELECTRICAL EQUIPMENTS : NOTING OF :

To consider the question of Annual Maintenance Contract of electronic equipment's and computer systems , quotations for the same was invited by way of advertisement in Daily News paper Himali darpan dated 5th March 2017.

The following list of firms and the rate quoted in as under :-

1. Logitech Sales and Service : Rs. 96000/-
2. Silicon Computers : Rs. 2,23,800/-
3. Sky Net Computers : Rs. 1,95,600/-

The sealed tenders received from the above Firms/Individuals were opened in the Cantt. Board Office, Jalapahar on 29-03-2017 by the CEO in presence of Tax Collector/ Storekeeper, Consy. LDC and Computer Programmer.

The lowest rate quoted is as under :-

1. 1) Logitech Sales and Service - Rs. 96,000/-

The relevant papers, quotations and comparative statement of above purchased are placed on the table.

RESOLUTION - Discussed in details and noted.

16. PUBLIC WORKS, MINOR EMERGENT WORKS & OTHER OBLIGATORY AND EMERGENT EXPENDITURES : NOTING OF :

Sl. No.	Description of Works	Amount
1	Repair and Maintenance of R.C.C. column for Railing, 2 line M.S. pipe including painting ,concrete steps, concrete pathway at Kotwali Bazar near Mandir	Rs. 1,78,553.00
2	Repair and Renovation of concrete steps, P.C.C pathways, Road side stone protection wall , Removing of obnoxious, and scrubbing, cleaning of white wash at lower Kotwali Bazar near Public latrine.	Rs. 4,81,163.00
3	Maintenance and Repair of plaster, ply ceiling, wooden batten frame for ceiling and Trusses, Distemper weather proof paint, CGI sheet roof etc. at the kitchen of Community hall at Kotwali Bazar.	Rs. 93,173.00
4	Scrubbing white washing and gayroo (Red Oxide) in Guest House (above MES, I.B. Jalapahar) Walls, Parapets leading from GRD gate, Check post, etc	Rs. 53,546.00
5	Repair/Renovation of stone rubble masonry side wall Big drain (Jhora) including plaster, C.C. floor including cement polish and cleaning of existing excavated waste materials from the Jhora at Kotwali Bazar.	Rs.3,78,281.00

6	Major Repair and Renovation of 5 No Harizan Quarter including Replacement of CGI sheet Roof, wooden battern Trusses, ceiling and walling, 6mm thick ply ceiling, Replacement of all Glazed window, 25mm thick flush door, concrete floor with cement finish, brick wall, plaster work and painting of Doors, Windows, Ceiling wall, etc
7	Repair & Renovation /Modification of CEO's Residence of dismantle of Concrete wall, and built Brick wall, Plaster work, Dhupy ceiling, wooden battern frame for ceiling, 25 and 30 mm thick flush Door, Aluminum Windows and Doors, Concrete floor, vitrified tiles floor, Glazed Tiles wall, wash basin, English Commode, wooden walling, Granite slab for Gastable, sprit polish for ceiling and wall, synthetic paint, plastic paint and weather proof paint at out side wall and of the Main Office.
8	Scrubbing, white washing and weather proof paintings of parapets, road side walls, CC culverts, CC lamp post stands etc from - a) Station Cell to St. Paul's gate b) TCP No. 1 to Gandhi Road junction, Paint works at TCP No.1 Rest shed. c) Gandhi Road junction to Kopchey line, Jorebunglow)
9	Repair & Renovation of Children Park near Parade ground MS . Iron swing, Iron Bench, Merry go round, Slide, Seesaw including painting, weather proof paints and C.C. flower bed.
10	Repair/Renovation of Toilet, C.C. drain Scrubbing and white washing at the road side wall, Removal of obnoxious Plants/ Vegetation, cleaning, clearing the garbage at Chundhura Busty.
11	Repair/Renovation of R.C.C. column, beam slab, Brick wall, Plaster work, Concrete flower steps, Glazed tiles wall, P.V.C. sheet roof, batten Truss, MS Iron square frame Trusses etc. at the Office Compound.
12	Modular Kitchen at CEO Residence
13	Installation of Two lamp posts for Solar light at Depot Bazar, Jalapahar and Kotwali Bazar, Jalapahar (near Mandir area). Construction of CC Dustbin 4 ft X 6 ft with metal door at Depot Bazar.
14	Repair/Renovation & Replacement C.G.I. sheet roof and painting of Roof / Chimney, office outside paint and minor plaster, Iron swing, Roof, Vetrified tiles floor, Glazed tiles wall, Granite slab, out side wall passage and roof of the CEO's Residence and office area
15	Repair & Maintenance of CC pathways, RCC Culvert with RCC Railings between Japanese Temple and SF Quarter.
16	Hiring of vehicle (Staff car) for Cantt. Board Offices, Jalapahar and Lebong for a period on 2 months w.e.f. (i) 18-03-2017 to 18-04-2017 and (ii) 19-04-2017 to 18-05-2017 @ Rs:29,000/- per month.
17	Mini Marathon (Run for Nation) held on 15-01- 2017. Ref : DG DE, Delhi Cantt. letter No.76/67/mini marathan/C/DE/2016 dated 08/12/2016 and Dte. Defence Estate, Eastern Command, Kolkata letter No. 362709/LC-3/C&S/146 dated 09/12/2016. a) Main stage with pandle including decorations, flowers, steps, etc, Size 30' X 20'. b) Decorative Gate at Starting point and finishing point, decorative cloth, flowers, Flex, bamboos and batten structure, etc. c) Dining pandle with VIP sitting arrangement and for others (Size 60' X 20') d) Sound System with Dj. e) Catering of lunch, Veg and Non Veg including sweets for 400 heads. f) Packet lunch for participants- Veg, Biryani with Salad and Pickle, Cold drinks, mineral water etc, for 400 heads. 7. Tea and Coffee 800 Cups.

18	Educational excursion for students of Cantt. Board Primary School to Rambhang Busty and Mirik Lake (Charges for 3 Vehicle, Fooding, etc). Out of total sanctioned amount of Rs: 25,000/-, the actual expenditure incurred was Rs: 23,950/- and the remaining amount of Rs: 1,050/- was returned to Cantt. fund Account.	Rs: 23,050.00
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RESOLUTION - Discussed in details and noted.

17. CIRCULAR AGENDA DATED 14-04-2017 : NOTING OF :

To note and approve the Circular Agenda regarding **Declaration of Cantt. as Open Defecation Free (ODF)** as directed vide DG DE, Delhi Cantt. letter No. 76/68/Swachh Bharat/C/DE/16 V-II dated 18-11-2016.

The relevant papers are placed on the table.

RESOLUTION - Discussed and noted.

18. PURCHASE/INSTALLATION OF LED STREET LIGHTS IN JALAPAHAR CANTT. AREA (SMART CANTONMENT) : NOTING OF :

Ref : DG DE, Delhi Cantt. letter No. 76/67/Smart Cantt/C/DE/2015Vol III dated 09-06-2016 and CBR No. 53 dated 07-12-2015

To note and approve the rates for purchase of the 60 Nos. of LED Street Lights in Jalapahar Cantt. area invited through quotations vide advertisement made on the daily newspaper 'Himali Darpan' dated 09-06-2016.

In this connection, various firms/suppliers participated are as under please:

1. Arun Hardware Stores , Darjeeling
2. Maa Durga Traders, Ghoom, Darjeeling
3. Rahul Enterprises, Darjeeling
4. Hanuman Traders, Darjeeling
5. Anjani & Electrical, Darjeeling.

The sealed tenders received from the above Firms/Suppliers were opened in the Cantt. Board Office, Jalapahar on 10-04-2017 by the CEO in presence of Tax Collector/ Storekeeper and Computer Programmer.

The lowest rate quoted is as under :-

1. Maa Durga Traders, Ghoom, Darjeeling - Rs: 4,20,000/- @ Rs: 7,000 /-each

The relevant papers, quotations and comparative statement of above purchase are placed on the table.

RESOLUTION - Discussed in details and noted. The PCB suggested that LED with time switching facilities may be procured in future. In addition some public convenience would be established around the Cantt.

19. PURCHASE OF STAFF CAR IN REPLACEMENT OF OLD GYPSY KING

To consider and approve the matter of purchasing a suitable Staff car for hilly terrain in replacement of old Gypsy King.

It is brought out that existing Staff car is very old which was purchased in the year 1999 and has been in use for 17 years. It is an old vintage that with regular numerous technical defects. There is only one said Staff car for both Jalapahar and Lebong Cantt. Boards. Several thorough repairs of the vehicle have already been carried out and further repair would incur very high expenditure. As per Driver's report, even after further repair, the vehicle will not ply efficiently.

The actual cost along with relevant supporting papers/documents of the procurement of suitable vehicle will be placed before next Board meeting for noting.

RESOLUTION - Considered and approved. the Board further resolved that selection of suitable vehicle for hilly terrain be made on the basis of Budget provision. the matter be placed before the Board in its meeting for noting.

The PCB would visit the Commercial Complex site and Cantt. Primary School on appropriate date.

Sd/-*****
Member/Secretary
(Yashpal Singh)

Sd/-*****
President Cantonment Board, Jalapahar,
(Brig. Patanjali Rahul, V.S.M.)

Dated : 02nd June, 2017.

CERTIFIED TRUE COPY

(Shri Yashpal Singh, I.D.E.S.)
Chief Executive Officer,
Jalapahar Cantt.



Cantonment Board Office, Jalapahar
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Email: cbjalapahar@dgest.org
Log on: www.cbjalapahar.org

No.96/ / /C

Dated : 02-06-2017.

To,

1. The GOC-in-C,
Principal Directorate of Defence Estates,
Eastern Command,
Kolkata - 700 017. - (2)
2. The Station Cell,
Jalapahar, Darjeeling.
3. The District Magistrate,
Darjeeling.
4. The Defence Estates Officer,
Siliguri Circle, Sevoke Road,
Siliguri.

**COPY OF MINUTES OF THE ORDINARY MEETING OF THE CANTONMENT
BOARD, JALAPAHAR : FORWARDING OF :**

Sir,

In accordance with the provisions of Section 43 (2) of the Cantonment Act 2006, a copy of the minutes of the Ordinary Meeting of Jalapahar Cantonment Board which was held on 24-05-2017 is forwarded herewith for your information please.

Yours faithfully,

(Yashpal Singh, I.D.E.S.)
Chief Executive Officer,
Jalapahar Cantt.