

**PROCEEDINGS OF THE ORDINARY MEETING OF THE CANTONMENT
BOARD, JALAPAHAR TO BE HELD ON 25-11-2019 AT 1100 HRS.**

MEMBERS - PRESENT

- | | | |
|----|----------------------------|---|
| 1. | Brig. Vanguru Raghu | - President |
| 2. | Shri Mahesh Vadde, I.D.E.S | - Member Secretary |
| 3. | Shri Ajay Pariyar | - Vice-President/Elected Member (Ward No.1) |
| 4. | Smt. Subina Rai (Tamang) | - Elected Member (Ward No.2) |

SPECIAL INVITEES - ABSENT

- | | | |
|----|-------------------|------------------|
| 1. | Shri Raju Bista | - Hon'ble M.P. |
| 2. | Shri Neeraj Zimba | - Hon'ble M.L.A. |

1. MONTHLY ACCOUNTS

To consider the monthly accounts of the Board for the months of Aug 2019, Sept 2019, and Oct 2019.

Months	Opening balance	Income during the month	Exp. during the month	Closing balance
Aug 2019	Rs. 10,33,236.76	Rs 67,57,142.00	Rs.35,46,461.99	Rs. 42,43,916.77
Sept 2019	Rs. 42,43,916.77	Rs. 3,37,138.00	Rs.32,83,175.95	Rs. 12,97,878.82
Oct 2019	Rs. 12,97,878.82	Rs. 1,43,65,023.00	Rs. 20,67,948.96	Rs.1,35,94,952.86

The monthly statements are placed on the table.

Resolution : Considered and approved.

2. PERIODIC REVIEW UNDER FUNDAMENTAL RULE (FR) 56(j)(I) AND CCS (PENSION) RULES, 1972 IN RESPECT OF EMPLOYEES OF CANTONMENT BOARDS

Ref : DG DE, Delhi Cantt. Letter No. 76/38/CFSR-1937/GEN/C/DE/19 (FMS:66543) dated 22-10/2019 and Directorate, DE, EC, Kolkata letter No.11/Estt/Gen/Cantt/EC/DE/51 dated 11/Estt/Gen/Cantt/Ec/DE/51 dated 28-10-2019.

To note the above DG DE, Delhi Cantt. and Directorate, DE, EC, Kolkata letters for the Periodic Reviews of Cantonment Board Employees.

In this connection, a Committee consisting of 1 Chairperson (i.e Appointing Authority) and 1 Nominated Member holding non-supervisory post (i.e Cantt Board Primary School Headmaster) was constituted. The said Review was based on the Employees Effectiveness and Integrity Reports submitted by Sanitary Inspector and Sanitary Jamadar and forwarded by Office Supdt. In addition, Report on their Medical fitness was also submitted by RMO. C.B. Dispensary.

The Periodic Reviews of Cantonment Board Employees were carried out in two phases, i.e, one for Periodic Review for the Backlog cases till September 2019 and the other for the quarter of October – December, 2019 (i.e from April 2020 to June 2020).

- i) The Periodic Review of Cantonment Board Employees for the Backlog cases till September 2019 for 13 Employees. The Review Committee recommended retention of the 13 employees, under review, in the service.
- ii) The Periodic Review of Cantonment Board Employees for the quarter of October – December, 2019 (i.e from April 2020 to June 2020). – NIL.

The relevant reports and recommendations are placed on the table.

Resolution : Discussed in details and noted. With regard to the Backlog cases, the recommendation for retention of 13 Employees, under review, in the service, submitted by the Review Committee is considered and approved.

3. SERVICES TO BE RENDERED IN JALAPAHAR CANTONMENT: PROVISION OF :

To consider and approve the outsourcing of services to be rendered in Jalapahar Cantonment such as Door to door collection of waste, waste segregation and disposal, Regular maintenance for Swachh Bharat Abhiyan, Swachhta Survekshan, ODF+, Composting of Wet waste, works in Material Recovery Facility (Waste Segregation shed) and other sanitation and conservancy works.

The employees under Conservancy Head are engaged with their regular obligatory duties and are not able to meet up with the above mentioned works. The strength of conservancy staff was sanctioned under CFSR 1937 and has not been revised since then. The estimated cost annually comes to Rs: 17,66,232/-

Hence, a tender for outsourcing these essential services is proposed to be considered.

The Board may decide.

Resolution : Considered and approved.

4. ENHANCEMENT OF GRADE PAY OF PRIMARY SCHOOL TEACHERS

Ref : CBR No. 3 dated 02-09-2019 & Dte. letter No.362738/LC-3/VIII/5 dated 24-09-2019

To consider and approve the enhancement of Grade pay of Trained Primary Teachers from Rs.2600/- in Pay Band -2 to Rs.3600/- in Pay Band -3 and Untrained Primary Teachers from Rs.2300/- to Rs.2900/- w.e.f. 01-08-2019.

The matter was placed before the Board for consideration and was approved but it was observed by the Dte.DE,EC. Kolkata that the financial liabilities to be incurred thereof be also reflected in the agenda as the same is to be submitted to the GOC-in-C, Eastern Command for approval under relevant provisions of CAC, 1924.

The financial liabilities w.e.f. 01-08-2019 to 31-03-2020 are furnished as under :-

Resolution : Considered and approved.

HEAD – G(1)(a) Public Instt. Estb.

a) Untrained teachers – 3 teachers

Sl.No.	Existing Grade Pay	Revised Grade Pay	Difference in Grade Pay	Category/Remarks	Total Financial Liabilities w.e.f 01-08-2019 to 31-03-2020 for 8 Months
1.	Rs.2,900/-	Rs.3,600/-	Rs.700/-	For 03 Nos. of Untrained Teacher	Rs. 16,800/-
2.	Rs.2,600/-	Rs.3,600/-	Rs.1,000/-	For 01 No. of Trained Teacher	Rs. 8,000/-

Resolution : Considered and approved.

5. ENHANCEMENT OF PAY SCALE OF CATEGORY 'A' OF SHRI JITEN RAWAT, C.B. PRIMARY SCHOOL TEACHER

Ref : CBR No. 4 dated 02-09-2019 & Dte. letter No. 362738/LC-3/VIII/5 dated 24-09-2019.

To consider the enhancement of pay scale of category 'A' of Shri Jiten Rawat, C.B. Primary School teacher in reference to letter No. 277-SE(P)/12-6/09(Pt-1) dated: 28/03/2012, it is mentioned that Primary Teachers in service are to upgrade their educational qualification to Higher Secondary pass having 50% marks with a Teacher Training Course, namely Diploma in Elementary Education (D.EL.ED) from a recognized institution.

Similarly, letter No. 209-SE(EE)/PTTI-7/2011 dated: 04/03/2013 was published mentioning that those Primary Teacher in service who have completed their upgradation of qualification for being eligible to a Trained Primary Teacher may be granted 'A' Category Scale of Pay to the Trained Primary Teachers. The enhancement will be from Rs. 2600/- in Pay Band-2 to Rs.3600/-.

Hence, it is proposed that the pay scale of category 'A' of Shri Jiten Rawat, C.B. Primary School teacher be considered as he has acquired the required qualification.

The matter was placed before the Board for consideration and was considered to be approved but it was observed by the Dte.DE,EC. Kolkata that the financial liabilities to be incurred thereof be also reflected in the agenda as the same is to be submitted to the GOC-in-C, Eastern Command for approval under relevant provisions of CAC, 1924.

HEAD – G(1)(a) Public Instt. Estb.

Sl.No	Existing Gross Pay	Gross Pay after Revision	Difference in Gross Pay	Category/Remarks	Total Financial
1.	Rs.23,449/-	Rs.24,889/-	Rs.1,440/-	For 01 Nos. of Trained Teacher who had already aquired the Diploma in Elementary Education(D.EL.ED) on 22-05-2019. For 1 month	Liabilities for 1 month. i.e. June 2019. Rs: 1,440/-
2.	Rs.24,169/-	Rs.25,657/-	Rs. 1,448/-	For 01 Nos. of Trained Teacherw.e.f 01-07-2019. For 1 month	Liabilities w.e.f 01-07-2019 to 31-03-2020 for 9 Months. Rs: 1448x 9 = Rs: 13,392/-

Resolution : Considered and approved.

6. E-TENDER FORMAINTENANCE AND REPAIR WORKS FOR THE YEAR - 2019-2020

Ref: CBR No. 6 dated 02-09-2019.

Vide e-Tender NoticeNo.JCB/19/XXXV/XX/C dated 03/09/2019 and No.JCB/19/XXXV/10/C dated 12/09/2019tender for Maintenance and Repair works of various Cantt. Fund Properties under Major Head D (2) for the financial Year 2019-2020 were invited. Publicity was given of the said Tender Notice by way of publication in daily newspaper (Himalaya Darpan) dated 04-09-2019 and 13-09-2019 and was done through e-Procurement portal vide Tender ID Nos as follows :-

1. 2019_DGDE_488488_2
- 2.2019_DGDE_488641_2
- 3.2019_DGDE_488672_2
4. 2019_DGDE_488751_2
5. 2019_DGDE_488736_2
6. 2019_DGDE_488755_2
7. 2019_DGDE_488391_2

In response 5 Nos. of bidders participated in the Tender as furnished below:-

- 1) Shri Rajen Subba, Kotwali Bazar, Jalapahar, Darjeeling.
- 2) Shri Bimal Tamang, Kotwali Bazar, Jalapahar, Darjeeling.
- 3) Divya Enterprises,
- 4) Shri Bikram Prasad Shah, Jorebungalow, Darjeeling
- 5) D. Ghising and Sons,Nimki Dara, Darjeeling.

On scrutiny of the documents of bidders, D.Ghising and Sons was found not eligible and failing in the Technical Bid by the Technical Evaluation Committee.

The eligible contractors are as follows:-

- 1) Shri Rajen Subba, Kotwali Bazar, Jalapahar, Darjeeling.
- 2) Shri Bimal Tamang, Kotwali Bazar, Jalapahar, Darjeeling.
- 3) Divya Enterprises, AJC Bose Road, Darjeeling.
- 4) Shri Bikram Prasad Shah, Jorebungalow, Darjeeling

Sl. No.	Work description	Estimated cost	Earnest money	Rate quoted	Name of contractor/tenderer L1
1	Repair / Renovation of big drain below Depot Bazar near Community septic tank at Jalapahar.	Rs. 4,87,251 /-	Rs:12,181/-	8 % above	Shri Bimal Tamang, Kotwali Bazar, Jalapahar, Darjeeling.
2	Repair / Renovation of Road side surface drain near Depot Bazar at Jalapahar Cantt.	Rs. 2,11,232 /-	Rs: 5,281/-	4 % above	Divya Enterprises, AJC Bose Rd, Darjeeling.
3	Repair / Renovation of community hall at Depot Bazar.	Rs. 3,68,804 /-	Rs:9,220/-	6 % above	Shri Bikram Prasad Shah, Jorebungalow, Darjeeling
4	Repair / Renovation of open shed near Cantt. Primary School at Jalapahar Cantt.	Rs. 5,54,343 /-	Rs: 13,859/-	7 % above	Shri Rajen Subba, Kotwali Bazar, Jalapahar, Darjeeling.
5	Repair / Renovation of surface drain at Kopcheyline, Jorebungalow at Jalapahar Cantt.	Rs. 2,33,229 /-	Rs: 5,831/-	7 % above	Shri Bimal Tamang, Kotwali Bazar, Jalapahar, Darjeeling.
6	Repair / Renovation of metalled road leading from Cantt. Board Office to West Point Road at Jalapahar Cantt.	Rs. 5,31,954 /-	Rs: 13,299/-	10 % above	Divya Enterprises, AJC Bose Rd, Darjeeling.
7	Repair / Renovation of big drain / Jhora and protection wall near temple at Kotwali Bazar.	Rs. 5,16,553 /-	Rs:12,914/-	5 % above.	Shri Bimal Tamang, Kotwali Bazar, Jalapahar, Darjeeling.

The relevant documents are placed on the table.

Resolution : The Board considered and approved the lowest rates quoted by the Tenderers as shown on the Agenda side.

7. CANTONMENT BOARD ELECTIONS 2020 : RESERVATION OF WARDS

To consider the DG DE letter No. 76/38/Ordinary Election/C/DE/2019 dated 21/11/2019 wherein direction to make necessary preparations for holding Ordinary Elections viz. Reservation of wards to SC/ST/Women has been given.

As per Cantonment Electoral Rules 2007, Rule 5 it has been laid down that Reservation for SC/ST is based on the basis of percentage of SC/ST population to the total population of Cantt. as per latest Census available, i.e. 2011.

As per the figures of Census 2011 of Jalapahar Cantt, the total population is 1711 consisting of 329 SC & 319 ST which is less than 50% as required in the First Schedule of CER 2007. Hence there will be no reservation of wards for SC/ST candidates.

With regard to reservation of seats for women as per Rule 6 of CER 2007, there will be 1 seat reserved for women. As per Rule 7(c) of CER, 2007 in case of category IV Cantt, 1 ward out of 2 shall be reserved for women candidate alternately in subsequent Ordinary Election.

As per Gazette Notification- SRO No. 01(E) dated 11/02/2015, Ward No. II was reserved for women during the Jalapahar Cantt. Election in 2015. Hence for the upcoming Election in 2020, ward No. I is to be reserved for women candidate.

Resolution : Read, discussed at length and noted.

8. PORTABLE TOILET SINGLE SEATER-2 NOS. FOR GROUP D QUARTERS: PROVISION OF :

To consider and approve the purchase of 2 Nos. of Single Seater Portable Toilets for Group D Quarters at an estimated cost of Rs: 1,50,000/-.

The procurement will be made through GEM portal. All the requisite papers and actuals cost incurred will be placed before the Board in its next meeting.

Resolution : Considered and approved. The Board resolved that the procedures regarding the purchase be followed systematically and the same be placed before the Board in its next meeting.

9. PAINTING OF CANTT. BOARD OFFICE MAIN GATE AND OTHER PAINT WORKS FOR BEAUTIFICATION OF CANTT. AREA, JALAPAHAR.

To consider and approve the works of painting of Cantt. Board Office Main Gate and other existing paint works and new Educative paintings for Public awareness in different areas for Swachhta Survekshan, Water Management etc. at an estimated cost of Rs. 2,00,000/-

All the requisite papers and actuals cost incurred will be placed before the Board in its next meeting.

Resolution : Considered and approved.

10. IDENTIFICATION OF SENSITIVE POSTS AND ROTATION TRANSFER IN RESPECT OF OFFICIALS POSTED ON SENSITIVE POSTS/UNITS IN THE ORGANISATIONS/DEFENCE ESTABLISHMENTS/LINE DIRECTORATES IN MINISTRY OF DEFENCE.

To note DGDE, Delhi Cantt. letter No. 109/DoPTCIRCULAR/VIG/DE dated 04-07-2017 wherein directions for identification of sensitive posts and rotation transfer in respect of officials posted on sensitive posts has been laid down.

The CEO after making note of the same and following the directions has identified 3 sensitive posts but as the posts identified are stand alone so rotation transfer cannot be effected upon. The identified sensitive posts are as follows:

- 1) Overseer cum Sanitary Inspector
- 2) Accountant
- 3) Storekeeper

Resolution : Discussed at length and noted.

11. AGE RELAXATION OF OVERSEER, CANTT. BOARD JALAPAHAR.

To consider and approve the matter of Relaxation of Upper Age Limit for post of Overseer cum Sanitary Inspector as the post is due to be vacant on **01-02-2020**.

It has been observed that as per existing Age limit of 18-25 years as per Rule 5-B(2) of CFSR, 1937, it is difficult to get well qualified candidate with relevant years of experience and working knowledge of new technologies for the post of Overseer cum Sanitary Inspector. Also it is important to note that the said post serves both Jalapahar and Lebong Cantt Boards.

Whereas as per various employment notices of West Bengal Municipal Service Commission for filling up the post of Sub Assistant Engineer/ Junior Engineer for various local bodies like Kolkata Municipal Corporation, Kolkata Metropolitan Development Authority, Durgapur Municipal Corporation, etc. the upper age limit has been varying from 36 to 40 years. West Bengal Municipal Service Commission is constituted under West Bengal Municipal Corporation Act, 2018. Relaxation of such upper age limit would also help in promoting competition in the recruitment.

Hence, it is proposed that the Board consider and approve relaxation of Upper age limit for post of Overseer cum Sanitary Inspector from present 25 years to 35 years and forward to competent authority i.e. GoC-in-C, EC under Rule 5-B(2) of CFSR, 1937 for necessary sanction.

Resolution : Considered and approved. A proposal to GOC-in-C, the Command, Eastern Command, be floated for obtaining necessary sanction.

12. REVISION OF PAY SCALES OF CANTT. FUND EMPLOYEES

To consider grant of revision of pay scales of Cantonment fund Employees including teaching staff w.e.f. from 1st January 2019 at par with State Government employees revised scales of pay (ROPA 2019) which have been published vide Memo No. 5562-F dated 25th September, 2019. The pay scales and other allowances of West Bengal State Government employees are mutatis-mutandis to Cantt. Fund employees in the light of clause 7 and 18 of memorandum of settlement executed between Government of India and Cantt. Fund Employees.

The same after consideration and approval is to be forwarded to competent authority i.e. GoC-in-C, EC for necessary sanction under relevant provisions of CAC, 1924.

FINANCIAL LIABILITIES W.E.F. 01-01-2020 TO 31-03-2020

HEAD	EXISTING EXPENDITURE WISE	REVISED EXPENDITURE	Increased Expenditure in	Total Expenditure
General Administration	Rs. 130251	Rs. 154204	Rs. 23953 X 3 Months	Rs. 71859
Public Works	Rs. 33841	Rs. 40598	Rs. 6757 X 3 Months	Rs. 20271
Fire Estb.	Rs. 41685	Rs. 50678	Rs. 8993 X 3 Months	Rs. 26979
Water Supply	Rs. 31969	Rs. 39478	Rs. 7509 X 3 Months	Rs. 22527
Forest Estb	Rs. 104833	Rs. 127954	Rs. 23121 X 3 Months	Rs. 69363
Medical Estb	Rs. 146984	Rs. 179309	Rs. 32325 X 3 Months	Rs. 96975
Cantt. Conservancy	Rs. 335655	Rs. 421416	Rs. 85761 X 3 Months	Rs. 257283
Mily. Conservancy	Rs. 474658	Rs. 564612	Rs. 89954 X 3 Months	Rs. 269862
Public Inst.	Rs. 151586	Rs. 183616	Rs. 32030 X 3 Months	Rs. 96090
GRAND TOTAL	Rs.14,51,462/-	Rs.17,61,865/-	Rs. 3,10,403/- X 3	Rs. 9,31,209/-

Resolution : Considered and approved.

Sd/- ***

**Member/ Secretary,
CEO, Jalapahar Cantt. Board.
(Mahesh Vadde)**

Sd/- ***

**President,
Jalapahar Cantt. Board.
(Vanguru Raghu)**

CERTIFIED TRUE COPY



**Chief Executive Officer,
Cantonment Board,
Jalapahar Cantt.**